



thehorseshelter.org info@thehorseshelter.org

Ranch Foreman

The Ranch Foreman is responsible for facility and vehicle maintenance and upkeep. The Horse Shelter is located on 127 acres in Cerrillos, NM and has a capacity to house 100 horses. We have 43 paddocks with pipe-fencing, some smooth wire and some electric fencing. All paddocks include three-sided run-in shelters. There is a shop, community room, office, hay barn and tack room on site. We own a truck, livestock trailer, jeep, tractor, trailers and ATVs. This position is physical and will require someone who is mechanically capable. This position is full-time and reports to the Ranch Manager with additional oversight by the Executive Director.

Duties Include, but not limited to:

- Feed, water and muck as needed.
- Haul horses, pick up new intakes and deliver adopted horses, as needed.
- Maintain and repair equipment and vehicles and keep a maintenance log.
- Maintain/build/repair and improve fencing and buildings (welding skills a must.)
- Drag arena, maintain roadways. Ability to operate some heavy equipment needed.
- Pick up supplies and take trash to dump.
- Check well systems and water levels.
- Supervise Ranch staff and cover necessary duties, when Ranch Manager is off.
- Contribute to and support initiatives to improve processes and procedures.
- Act as THS ambassador, when engaging with public.

Required Skills:

- Basic horse handling preferred.
- Welding skills.
- Some building skills preferred, or general knowledge of contracting and trades.
- Ability to operate some heavy equipment and tools.
- Strong problem-solving skills.
- Good communication skills.
- Experience in as supervisor role.
- Ability to lift 60+ lbs.
- Ability to work collaboratively within a team structure.
- Ability to maintain an active year-round outdoor schedule.

- A valid driver's license and proof of insurability.

Benefits:

- Salary Range \$42,000 to \$45,000 salary, depending on experience, with merit-based raises.
- Health, Dental, Vision, Life and Accident insurance benefits available.

About The Horse Shelter:

Celebrating our 24th year, The Horse Shelter serves as a sanctuary for New Mexico's abandoned, abused, and neglected horses. Rescued horses will be rehabilitated and adopted out whenever possible to environments that support their well-being and future long-term care.

The Horse Shelter Ranch is located in Cerrillos, NM on a beautiful 128 acre ranch, with currently 96 rescue horses onsite and the total capacity of 100.

Shelter horses are housed in run-in stalls, large paddocks, and turn-outs. We maintain a healthy feeding regimen and provide veterinary and farrier care. We aim to exercise our horses when appropriate. We utilize our training program to get them ready for adoption to carefully screened new owners.

For some horses, The Horse Shelter will be a life-long sanctuary due to history, age, or medical condition.

Please send indications of interest to: info@thehorseshelter.org